

# **CONSTITUTION AND BY-LAWS**

**THE CHINESE CHRISTIAN CHURCH  
OF GREATER ALBANY**

**NOVEMBER 2016**

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# CONSTITUTION AND BYLAWS

## ARTICLE 1: NAME OF THE CHURCH

The name of this Church is "The Chinese Christian Church of Greater Albany". This Church is duly incorporated under the above name pursuant to the laws of the State of New York.

## ARTICLE 2: PURPOSE

The purpose of this Church shall be the proclamation and advancement of the Kingdom of God as set forth in the Bible to all people with particular emphasis given to the ethnic Chinese in the area. It shall seek to attain this end through the public worship of God, the preaching of the Gospel, and the promotion of Christian fellowship and living, personal evangelism, missionary works, and Christian education.

## ARTICLE 3: STATEMENTS OF FAITH

1. We believe in the Father Almighty, the only true God Everlasting, who makes and preserves all things. God's divine nature of holiness, righteousness and love is evident within men, and is clearly seen, being understood through what has been made.
2. We believe in the Lord Jesus Christ, God's one and only son, who through the World became flesh, was crucified for the sins of humanity, was raised again and was taken into heaven. Whoever believes in Him is not condemned but will have eternal life.
3. We believe in the Spirit of truth, the Counselor sent by the Father to be with us forever, who is ever present to testify of Jesus Christ, and who teaches, reminds and preserves us being one body in Christ.
4. We believe in the Holy Scriptures, Old and new Testaments, which are inspired by God, testify about our Lord Jesus Christ, and the supreme and final authority in all matters of faith and conduct.
5. We believe in the Salvation of humanity, which by the grace of God, the righteousness comes freely through the faith in Jesus Christ to all who believe. This gospel will be preached to all the world.
6. We believe in Baptism, by which one declares his or her faith in front of God and all creation, and symbolizes and testifies the death of old life and the resurrection of new life in the Lord.
7. We believe in the bread and the cup of communion, which was set by the Lord Jesus Christ, in remembrance of His death and His new covenant.

8. God creates both male and female in His image.  
These two distinct, complementary genders are not interchangeable and together reflect the image and nature of God (Gen 1:26-27).  
We believe the true meaning of "marriage" is: the uniting of one man and one woman in a single, formal, and exclusive union, as taught in Scripture (Gen 2:18-25).

#### ARTICLE 4: POLITY

##### Section 1 - Government:

The government of this Church is vested in the body which composes its membership.

##### Section 2 - Affiliation:

This Church's interests are world-wide, and therefore it recognizes its obligations and privileges to cooperate with other religious bodies having the same general objectives. It shall be affiliated with the Capital Area Baptist Association, the American Baptist Churches of New York State, and the American Baptist Churches, U. S. A.

#### ARTICLE 5: MEMBERSHIP

##### Sections 1 - Qualification:

Any person age 18 and older, who professes faith in Jesus Christ as personal Lord and Savior, and who is in accord with the faith and practices held by this Church, may be admitted to the membership of this Church.

##### Section 2 - Admission of Member:

Persons may be admitted into membership by any one of three methods upon recommendation of the Pastor and the approval of the Board of Deacons.

- A. By Baptism
- B. By Letter: By letter from other Christian church.
- C. By Christian Experience: A believer, who was formerly a member of a Christian church but for sufficient reason cannot present a letter from that church, may be admitted as member upon a satisfactory statement of Christian faith and experience.

##### Section 3 - Dismissal of a Member:

Membership in this Church may be terminated any of the following ways:

- A. By Death.
- B. By Letter: Member in good standing may, upon application, be dismissed to be with another church designated in the application.
- C. By Request: If a member wishes to withdraw from the Church, his or her name shall be removed from the membership roll.
- D. By Removal: Upon recommendation of the Board of Deacons and by a vote of the Congregation, the name of a member may be dropped from the membership roll for unchristian conduct.

- E. By Automatic Withdrawal: A person is considered automatically withdrawn from the Church after having been on the Inactive Membership List for two years.

Section 4 - Inactive Membership List:

Member will be put into the inactive membership list for the following reasons:

- A. When a member of this Church has not attended its Sunday Worship Service for six months and has been communicated with by the Pastor or members of the Christian Nurture Committee without making any response, his or her name shall be placed on the list of inactive members upon recommendation by the Pastor and approval by the Board of Deacons.
- B. When a member of this Church has moved away from this area, his or her name shall be placed on the list of inactive members upon approval by the Board of Deacons.

Section 5 - Restoration of Membership:

One shall be restored to active membership upon the approval of the Board of deacons after his/her written application is submitted to the Board. If one has lost his/her membership for more than one year or has been on the inactive member list, his/her right to be elected as a deacon or an officer shall be restored six months after the restoration of the membership.

ARTICLE 6: PASTOR

Section 1 - Duties:

The Pastor shall be the spiritual leader of the Church, preach the Gospel, watch over and guide the religious interests of the Church, and perform all of the duties inherent in the office of the Pastor. The Pastor shall be an ex-officio member of the Board of Deacons and other committees, as may be necessary, with voting privileges.

Section 2 - Calling a Pastor:

When the election of a pastor becomes necessary, it shall be the duty of the Pastoral Search Committee to select suitable candidates for recommendation to the Board of Deacons and final vote by the Church. The election of a qualified candidate shall be at regularly called business meeting or special meeting, notice of such meeting having been delivered to all active members in writing and its purpose having been read from the pulpit on two successive Sundays. A three-fourths vote of qualified voting members present, voting by paper ballot, shall be required.

Section 3 - Termination of Pastorate:

The term of pastorate may be ended upon 90 days notice on the part of the Pastor or the Church or by mutual consent. Termination initiated by the Church upon recommendation of the Board of Deacons, excluding the Pastor, shall be voted at a regularly called business meeting or special meeting, notice of such meeting having been delivered to all active members in writing and its purpose having been read from the pulpit on two successive Sundays. A vote of the majority of the members present is required to validate the termination.

ARTICLE 7: OFFICERS

Section 1 - Officers:

The officers of the church shall be:  
Moderator of the Church  
Church Secretary

Church Treasurer  
Financial Secretary  
The Pastor (Ex-Officio)

The Congregation may establish additional officers when they become necessary to the effective accomplishment of the Church.

Section 2 - Qualification and Election:

All officers must have been an active member of the Church for at least one year. With the exception of the Pastor, All officers shall be elected by the Congregation at the annual meeting of the Church to serve for a one-year term, and shall be eligible for re-election for one more term unless it is noted otherwise in another section of the Constitution and By-Laws. Church treasurer may serve consecutive terms.

Section 3 - Duties of the Officers:

A. Moderator of the Church:

The Moderator of the Church shall act as and be the president of this corporation. The Moderator shall preside at meetings of the Board of Deacons, the annual and special meetings of the Church; shall advise newly elected officers and committees of their duties; be responsible for the proper transfer of records and equipment between successors in office during the tenure of office and at its close. The Moderator shall be an elected deacon and ex-officio member of all committees.

B. Church Secretary:

The Church Secretary shall keep an accurate record of the proceedings of all meetings of the Congregation and the Board of Deacons; shall maintain accurate membership rolls and complete listing of all church official letters; and shall perform such other duties as the Pastor and/or Board may direct. The Church Secretary shall be an elected deacon.

C. Church Treasurer:

The Church Treasurer shall keep an accurate record of all receipts and disbursements; shall have custody of all funds of the Church, and shall disburse funds upon authorization of the Board of Deacons, or by vote of the Congregation. The Treasurer shall be an elected deacon.

D. Financial Secretary:

The Financial Secretary shall receive and record all funds from all sources for church purposes; shall deposit the receipts to the credit of the Church each week; shall make a report when called upon by the Finance Committee; and shall send the annual statement of account to each contributor. The Financial Secretary may or may not be an elected deacon.

ARTICLE 8: BOARD OF DEACONS

Sections 1 - Membership and Election:

The board of Deacons shall consist of the Pastor and from six to twelve members. The term "deacon" is not restrictive and may include women as well. A deacon must have been an active member of the Church for at least one year. Members of the Deaconate shall be elected at the annual meeting of the Congregation for a term of three years and shall not serve more than two consecutive terms. One-third of the membership shall be elected each year.

Section 2 - Duties:

- A. The Board shall be and act, in all respects, as the Board of Directors of the corporation. The Board shall be deemed also to have been elected individually and collectively as the Board of Trustees under the laws of the State of New York.

- B. The Board shall be responsible for the management of both the spiritual and temporal affairs of the Church, but subject to the authority of the membership of the Church as expressed in Article 4 of the Constitution. It shall coordinate programs and tasks assigned to the various officers, committees, and organizations of the Church.
- C. The Board shall have power to act on behalf of the Church in matters in which basic policy and authority have been determined by the Congregation. Any matter of major policy or program change or of major financial concern must be reported to and ratified by the Congregation.
- D. The Board shall receive and hold for use of the Church all estate, real and personal, which any time becomes the property of the Church; shall keep the properties in repair, and shall exercise supervision over all matters relating to the operation and maintenance of the church properties, including the placing of adequate insurance coverage against fire, casualty, liability, etc.
- E. No mortgage may be placed upon the property by the Board, nor shall any portion of it be sold, without voting approval of the membership.
- F. The Board shall prepare and submit the annual budget of the Church for adoption by the Congregation at the Annual Meeting.
- G. The Board shall authorize the payments of all expenditures within the limits of the adopted annual budget. The annual budget shall include a contingency line item up to 3% of the annual budget to cover unexpected expenses at the discretion of the Board.
- H. The Board shall be responsible for establishing personnel policy of the Church.
- I. The Board shall be responsible for preparing the agenda for the business meetings and the Annual Meeting of the Church.
- J. The Board shall appoint a two member Auditing Committee to examine the books of the Church Treasurer, the Financial Secretary and other operating accounts of the Church.
- K. The Board shall be empowered to appoint qualified persons from the membership to fill unexpired terms of elected officers and board members.

Section 3 - Meeting of the Board:

The Board shall hold regular meeting once a month and may hold special meetings as necessary. A majority of the members shall constitute a quorum.

ARTICLE 9: COMMITTEES

Section 1 – Duties:

The Board of Deacons shall carry out its work, as far as possible, through Committees which shall perform such duties as the Board may direct. These Committees shall include, but not limited to:

- A. Worship Committee: This Committee, in conjunction with the Pastor, shall supervise Sunday services, music, ushering, and administration of the ordinance of baptism and the Lord's Supper.
- B. Christian Education Committee: This Committee shall plan and supervise the Christian education program of the Church. Sunday church school, church library, youth and campus fellowships.
- C. Christian Nurture Committee: This Committee, in conjunction with the Pastor, shall supervise all evangelistic efforts and fellowship functions of the Church; and be responsible for membership development and conservation.
- D. Christian Mission Committee: This Committee shall administer the missionary program of the church, including the apportionment of mission funds within general policies established by the Church. In addition, the Committee shall carry out activities of community and social concerns.
- E. Finance Committee: This Committee shall supervise over all financial matters, including the preparation of annual budget for approval by the Board of Deacons which will present it to the Congregation for adoption at the Annual Meeting of the Church.
- F. Property Committee: This Committee shall be responsible for the maintenance, improvement and upkeep of all properties of the Church. It shall be responsible for providing supplies for the Church. The Committee shall administer use of the Church building and facilities according to established Church policy and be responsible for scheduling of events using Church building and facilities.
- G. Pastoral Relations Committee: This Committee shall act as a confidential forum where pastor-congregational concerns may be aired and resolved. The Committee shall take responsibility for evaluating pastoral compensation annually and make recommendations to the Board of Deacons, excluding the Pastor.
- H. Personnel Committee: This Committee shall be responsible for nominating and presenting to the annual meeting of the Church a slate of candidates for the offices to be filled at such meeting. The Committee shall prepare and distribute to the Congregation a personal commitment survey before the annual meeting. The names of the candidates shall be published at least two weeks prior to the dates of such meeting.

Section 2 – Membership and Appointments:

Each committee shall have a chairperson and no more than six members according to need. The Board of Deacons shall appoint the chairperson and members of each committee in consultation with the Personnel Committee. No one shall serve on more than three committees at the same time.

ARTICLE 10: MEETINGS

Section 1 – Worship Services:



Worship services shall be held each Sunday and at such other times as the Pastor and/or the Board of Deacons may decide. The ordinance of the Lord's Supper normally shall be observed on the third Sunday of each month unless otherwise arranged by the Worship Committee.

#### Section 2 – Annual Meeting :

The Church has two annual meetings, one for general purpose and the other for election. The former normally shall be held during the third week of January for the purpose of reading annual reports, adopting annual budget, and transacting any other business that may be properly come before the meeting. The latter normally shall be held during November for the purpose of electing the officers of the Church and board members who will participate in planning next year's ministry. The elected shall be installed January next year.

#### Section 3 – Business Meetings:

Business meetings of the membership may be held immediately before, or following, any regular worship service. Any business may be transacted at such business meetings, provided only that the transaction of such business is not in conflict with any other provision of the Church's By-Laws.

#### Section 4 – Special Meetings:

Special meetings of the membership may be called at any time by the Pastor, or the Moderator of the Church upon the written request of ten qualified voting members of the Church.

#### Section 5 – Notice of Meetings:

Unless otherwise required by law or by any other provisions of the By-Laws, notice of meetings of the membership may be given by public announcement from the pulpit at any regular worship service on the Sunday proceeding such meeting; or by any other reasonably adapted means to notify the membership of the time, place, and purpose of such meeting.

#### Section 6 – Quorum:

A quorum for the transaction of business at any regular or special business meeting shall consist of 25% of the Church's active resident membership. This rule shall prevail except in those instances which are covered by other provisions of the By-Laws.

#### Section 7 – Voting:

- A. Only active members of the Church shall be eligible to vote on any questions presented at a business meeting. Wherever action is called for by the Church or by the Congregation, such term shall mean action by the active members of the Church.
- B. Except for routine matter, all votings of the membership shall be by secret ballot. However, this procedure may be waived by unanimous consent of those present and voting.
- C. The affirmative vote of a majority of eligible voters casting votes at any stated meeting shall be required to constitute the favorable action of the Church at any election, or on any matter of business other than the question affecting pastoral relations, which shall be governed by the provisions of Article 6, Section 2 and 3.
- D. Voting by proxy shall not be permitted.

### ARTICLE 11: FISCAL YEAR

The fiscal year of the Church shall be from January 1 to December 31.

## ARTICLE 12: AMENDMENTS

The constitution and By-Laws of the Church may be amended, modified, or rescinded at any regular or specially called business meetings of the Church by a vote of two-thirds majority of those present and voting. Said changes shall have been posted on the bulletin boards for one month and notice of the meeting to consider the changes shall have been given two Sundays prior to the meeting.

## ARTICLE 13: AMENDMENTS HISTORY

Article 5 Section 5 and Article 8 Section 2G have been amended on January 21, 2001.

Article 8 Section 1 have been amended on January 19, 2003.

Article 10 Section 2 have been amended on August 21, 2005.

Article 5 Section 4 have been amended on October 15, 2006.

Article 7 Section 2 have been amended on October 17, 2010.

Article 3 Section 8 have been amended on November 13, 2016.

# 紐約首府華人基督教會會章

## 第一條 名稱

本教會之名稱為【紐約首府華人基督教會】(英文名為 Chinese Christian Church of Greater Albany)，本教會係用上述名稱依照紐約州法律立案之團體。

## 第二條 宗旨

本教會之宗旨在於向眾人，特別是本地區之華人宣揚聖經上所闡述的上帝的度。本教會將透過對上帝的公開敬拜宣講福音，和提倡基督徒的友愛與生活方式，個人傳佈福音，差傳工作，和基督徒教育等方式來達到上述目標。

## 第三條 信仰

1. 我們相信全能的天父獨一永在的真神，創造萬物主宰萬事。聖潔公義和慈愛的神性原本顯明在人心裏，又藉著造之物是明明可知的。
2. 我們相信主耶穌基督神的獨生子，道成肉身為世人的罪被釘死復活升天。叫一切信祂的人不被定罪反得永生。
3. 我們相信真理的聖靈天父差來常與我們同在的保惠師，教導指引和保守我們在主裡合一的心。
4. 我們相信聖經舊約與新約，是神所默示的，為要給主耶穌基督作見證的。
5. 我們相信人的得救，是蒙神的恩典因信耶穌基督，就白白的稱義。這福音是要傳給普天下所有的人。
6. 我們相信受洗，是在神與人的面前表明自己的信仰，象徵和見證主裏的新生命。
7. 我們相信聖餐的餅和杯，是主耶穌基督所設立的，紀念主的死和所立的新約。
8. 神按照祂的形像和樣式造男造女。  
男和女是不可改變且互補的性別，一起反映神的形象和樣式(創 1:26-27)。  
我們相信“婚姻”的真意是：一男一女專一排除他的正式結合，這是聖經的教導(創 2:18-25)

## 第四條 體制

### 第一項 治權

本教會之治權屬於全體會員。

## 第二項 宗派

本教會關懷全世，因此它承認和其他有共同目標之各教派彼此合作之權利與義務，本教會係首府區浸聯會 紐約州浸聯會，和全美浸聯會的會員。

## 第五條 會員

### 第一項 會員資格

凡年滿十八歲以上公開信仰耶穌基督為個人的救主，並同意本教會所持之信仰和規範者，可以被接受本教會會員。

### 第二項 會員加入程序

凡信徒由牧師推薦，執事會通過，可以經由下列途徑之一成為本教會會員：

- (一) 浸洗。
- (二) 由其他教會轉來會籍。
- (三) 曾經屬於其他教會之信徒，但有充分理由不能提呈會籍轉移之信件，如果表明教徒之信仰和經驗者。

### 第三項 會員資格之喪失

會員可因下列任何原因而喪失員資格。

- (一) 過世。
- (二) 申請轉移會籍。
- (三) 自動表示退出本教會。
- (四) 凡有非基督徒之行為者，若經執事會建議，全體會員投票通過後，得從會員名冊上刪除。
- (五) 在不參與會員名冊上已有兩年以上者，視因自動放棄會籍。

### 第四項 不參與會員名冊

會員可因下列原因被列為不參與會員。

- (一) 凡會員不參加本教會主日崇拜有半年以上，並經由牧師或靈修部成員溝通而仍無回應者，若經牧師建議，執事會通過，其姓名將被列入不參與員名冊。
- (二) 凡會員遷居他地者，經執事會通過，其姓名將被列入不參與會員名冊。

### 第五項 會籍之恢復

前會員和「不參與會員」若書面提出申請，執事通過後，得恢復其會籍。若失去會籍超過一年或是「不參與會員」，必須會籍恢復後六個月以上始有資格應選職員或執事。

## 第六條 牧師

### 第一項 職責

牧師係本教會屬靈的領導者，其職責包括傳講福音，照顧和督導本教會的屬靈工作、以及其他牧者應盡的職務。牧師為執事會和視實際需要為各小組的當然成員，並享有授票權。

### 第二項 牧師之選聘

當教會需要選聘牧師時，應由牧師選聘小組向執事會推舉適當人選，經過全體會員投票，牧師選聘，事前以書面通知全體會友，並連續兩週在主日崇拜的講壇上宣告後，於教會例行會議或特別會議中舉行無記名投票，須有出席投票會員四分之三以上票數之同意，始算通過。

### 第三項 牧師之解聘

牧師或教會單方可以提出，或經雙方同意，解除聘約。於九十天後生效。由繼一方發起之解聘，須由執事會建議，經由全體會員投票。牧師之解聘，a.以言面通知全體，並連續兩週在崇拜的講壇上宣告後，於教會例行會議或特別會議中舉行無記名投票，須有出席投票會員半以上之同意，解聘始算有效。

## 第七條 職員

### 第一項 職員稱謂

本教會職員包括：教會主席(總裁)、教會書記、教會司庫、財務秘書、牧師(當然成員)。為了有效完成教會之工作，必要時得增設其他職員。

### 第二項 資格和選舉

所有職員必須係本會員一年以上者始有資格應選。除了牧師之外，所有職員必須由全體會員於年會時選舉產生，任期為一年，連選得連任一次。教會司庫可連選得連任。

### 第三項 職責

#### (一) 教會主席:

主持執事會會議，教會年會和特別會議;指導新任職員和各小組執行職務;負責新的職員和小組的移交。主席必須亦是執事會之執事，並為各小組的當然成員。

(二) 教會書記:

保持教會和執事會會議記錄;保管會員名冊和教會來往公文;執行牧師或執事會交辦事務。書記必須亦是執事會之執事

(三) 教會司庫:

保持教會全部收支帳冊;保管教會金錢;在執事會或教會投票指定下支付款項。司庫必須亦是執事會之執事

(四) 財務秘書:

記錄教會所有收入;每週將現款存入教會名下之銀行戶頭;應財務小組之要求提出財務報告向每一會友送達各人全年獻款報告。財務秘書不一定是執會之執事。

## 第八條 執事會

### 第一項 選舉與任期

執事會由六位至十二位執事組成。執事必須係本會會員一年以下者始有資格應選執事應由全體會員於教會年會時選舉產生，任期三年，連選得連任一次，有三分之一執事應每年改選

### 第二項 職責

- (一) 執事會亦為本會團體之董事會。在紐約州法律下，執事會整體或個人亦視同應選為教會信託會。
- (二) 執事會依本會會章第四條規定在全體會員之監督下，負責教會屬靈和屬世工作之管理，執事會應協調教會各職員、小組、和其他同工會彼此間活動和任務。
- (三) 在全體會友之決策和授權下，對外代表本會，任何重要政策或方案之變更，或重要財務事項，應向全體會員報告，由其追認。
- (四) 接受並使教會得以使用產權，變成教會所有之一切不動產及個人財務;負責教會財產之修護以及有關使用管理和保險事項。
- (五) 非經全體會員同意，不得出售教會任何一部份財產或向銀行抵押貸款。
- (六) 教會年度預算，提呈全體會員在年會時通過。
- (七) 在預算限制內，批准所有開支，年度預算內應列有金額不超過 3%之緊急開銷項目，由執事會隨意決定支出。
- (八) 擬定本會之人事政策
- (九) 擬定教會一般事務會議和年會之議程。

(十) 指派兩人稽核小組，檢查司庫和財務秘書之帳冊。

(十一) 任何職員或執事任期未完之遺缺，由執事會指派夠資格之會員遞補。

### 第三項 開會

執事會應每月開會一次，必要時得召開臨時會議，開會時須有過半數執事出席姑達法定人數。

## 第九條 部會

### 第一項 職責

執事會應盡可能透過各同工小組來推動教會之工作。各部會應執行執事會所交代之任務，各部會將包括(但不限於)：

(一) 崇拜部：

與牧師協同督導主日崇拜聚會、詩班、招待、受洗和聖餐等工作，

(二) 教育部：

計劃和督導教會之教育方案、主日學、圖書、青年和校園團契等工作。

(三) 靈修部：

與牧師協同督導教會傳佈福音，會友聯誼之工作；負責會員之增長和保持。

(四) 宣教部：

管理本教會所支持之宣教工作；分配宣教基金；執行社區和社會關懷之活動。

(五) 財務部：

督導教會一切財務，包括草擬年度預算，由執事會核准後，提呈全體會員於年會中通過。

(六) 會產管理部：

負責教會不動產和動產之保管、整修和保養；管理教會場所和設備的使用。

(七) 牧會關係部：

負責牧師與教會之間的溝通；審核牧師年俸之調整，並向執事會提出建議。

(八) 人事部：

負責教會每次年會時選舉之候選人的提名；在年會舉行之前實施會友事奉意願調查。候選人名單應於選舉前兩週公佈。

### 第二項 成員和任派

每一同工小組應設有組長一人和不超過六人之同工，均由執事會諮詢人事組後任派之。同一人不得同時在三個以上的小組事奉。

## 第十條 開會

### 第一項 崇拜聚會

崇拜聚會應於每週主日或其他時日舉行，由牧師與執事會決定，除非崇拜部另作安排，聖餐應於每個月之第三個主日舉行。

### 第二項 年會

教會每年應召開兩次年會，一次是通常年會，另一次是選舉年會。教會通常年會應於元月第三個禮拜內舉行。

通常年會之目的在於聽取年度報告，通過年度預算，和處理其它事項。選舉年會應於每年十一月舉行，此年會之目的在於選舉教會職員和執事，以進行企劃翌年事工。選出後於翌年一月就任。

### 第三項 事務會議

會員之一般事務會議可在主日崇拜前後舉行，任何與教會會章不相抵觸之事項，均可在事務會議中處理。

### 第四項 特別會議

如經會員十人以上之連署，牧師或主席得隨時召開特別會議。

### 第五項 會議之通知

除會章另有規定外，會議之時間、地點和目的，應於開會之一個禮拜前的主日崇拜時，在講壇上向會員宣佈，或以其它適當方式通知會員。

### 第六項 法定出席人數

除會章另有規定外，會議之法定出席人數為全部會員的百分之二十五。

### 第七項 投票

- (一) 本會會員始有投票權。
- (二) 除了例行事項外，所有投票應以無記名投票方式舉行，如經全體出席會員之同意，此項規定可以免除。
- (三) 所有會議之決議或選舉，須有全部投票數過半數以上之同意，始算通過，有關牧師之投票，依會章第六條之規定行之。
- (四) 本會不准委託代表投票。



### 第十一條 會計年度

本教會之會計年度是由元月一日至十二月三十一日。

### 第十二條 會章修改

本會會章之修改，須經會友大會由出席投票會友三分之二以上票數通過，會章修改之條文須於一個月以前在佈告欄上公佈。會章修改之投票，應於開會前兩週向會友通知。

### 第十三條 會章修改記錄

本會章第五條第五項及第八條第二項第七款已於 2001 年一月二十一日修改通過。

本會章第八條第一項已於 2003 年一月十九日修改通過。

本會章第十條第二項已於 2005 年八月二十一日修改通過。

本會章第五條第四項已於 2006 年十月十五日修改通過。

本會章第七條第二項已於 2010 年十月十七日修改通過。

本會章第三條第八項已於 2016 年十一月十三日增修通過。